

Town of Macedon
OFFICE OF THE ASSESSOR
32 Main Street, Macedon, NY 14502
Website: <http://macedontown.net>

Dennine Leeson, Assessor
assessor@macedontown.net

Phone: 315-986-5932
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Adam Weinstein, Assessor Clerk
assessorclerk@macedontown.net

Dear property owner:

Enclosed is your 2022 Tentative Assessment which also shows an estimate of the impact to your taxes based on this change - using last year's Tax levies.

We understand that a lot of you may be seeing higher increases than you are used to seeing. Please keep in mind that the goal is to maintain our assessments at 100% of market value (the amount you could sell your house for in today's market) We used sales from 7/1/2018 to 6/30/2021 to determine your new value. This change is necessary to maintain equity and transparency in our assessments.

What to do next

If after reviewing the enclosed Assessment notification you agree with the Tentative Assessment **no further action** is required. The assessment will become final July 1, 2022.

If you would like a copy of the sales that your property was compared to you can email the Assessor Clerk at assessorclerk@macedontown.net and he will email you back your Sales Comparison Report. If you prefer to have them mailed to you, just give us a call at 315-986-5932 and we will send you a copy.

What to do if you do not agree with your new assessment

After reviewing your assessment and the Sales Comparison Report used to calculate your new assessment it will be helpful for you to do some research. We will have a "sales book" with all the sales used for this project as well as a PDF version on the Assessor page of the town website www.macedontown.net. There is also a link to the Department of Taxation website on the Assessor's page for more information on assessments, how to calculate your home's market value, and how to contest your assessment.

If after you have researched your assessment and feel that the new assessment is not correct you can call or email us to set up an informal meeting with the Assessor. We will have in person appointments available most weekdays from 9:30am-4pm as well as a few evenings and Saturdays to accommodate your schedule. If you are unable to meet in person, we can schedule your appointment via phone or Zoom.

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What is an Informal Meeting?

An informal meeting is a brief 15-minute meeting with the Assessor to exchange information. This is your chance to bring your research, any appraisals you may have (within last 3 years), recent date stamped pictures showing condition of property that may affect your market value. As an Assessor I have no control over the real estate market, the amount of taxes you pay, or your ability to pay them. An informal meeting is only for discussing your new assessment. No discussions will be made during the meeting. All the information you provide will be reviewed at a later time and you will receive the results of the meeting by mail no later than the first week of May.

When should I schedule a meeting?

You should schedule your meeting as soon as possible! The tentative roll is filed May 1, 2022. Once your assessment becomes tentative, we can still adjust the assessment, but it requires an agreement between the owner and Assessor called a Stipulation which then requires approval from the Board of Assessment Review.

What if you do not agree with result of the Informal Meeting?

You have the right to contest your assessment to the Board of Assessment Review (BAR). The BAR is a 5-member board of Macedon residents appointed by the Town Board. They meet once a year on the 4th Tuesday of May to hear all assessment complaints. This year Grievance Day is **Tuesday May 24, 2022**. It is necessary to submit a formal written grievance (form RP-524) and all your supporting documentation **after May 1st and no later than May 24th by 4PM**. The form RP-524 can be found on the Department of Taxation website and we will have forms at the Assessment office. Once you submit your form and supporting documentation with the Assessor's office you can schedule an appointment to meet with the board. Once again it is important to **file your paperwork and make your appointment as soon as possible**. The board will review all complaints submitted with or without an appointment. The Assessor will be present to present the complaints and you will have a chance to explain your supporting documentation. The Board will make their decision after all complaints have been heard. The Assessor is not involved in the BAR decisions. You will receive the results of the BAR's decision by mail approximately 2 weeks after the meeting.

We thank you in advance for your participation in your assessment process. As always if you have any questions, please feel free to contact the Assessor's office at 315-986-5932 or email us at the above email addresses.

Your patience is appreciated as this will be a very busy time for our office.

Sincerely,

Dennine Leeson

Assessor

Adam Weinstein

Clerk to the Assessor

Clerk to the Board of Assessment Review